

TIME SHEET

Employee No.: **2647** Name: **PAPPULA MACHARA RAO** Month & Year: **July & 2007**

Phone Number: Home: _____ Office: **64263801** Mobile: **82689724**

Client Name: **Citi Bank** Manager's Name: **Krishnakumar Pazore**

Date	# of hours worked	Date	# of hours worked	Date	# of hours worked	Date	# of hours worked	Date	# of hours worked
1	SU	8	SU(8)	15	SU	22	SU (8)	29	SU
2	9	9	8	16	8	23	8	30	9
3	9	10	10	17	9	24	9	31	9
4	10	11	9	18	9	25	10		
5	8	12	9	19	10	26	10		
6	9	13	8	20	9	27	9		
7	SA	14	SA	21	SA	28	SA		

Legend: SA : Saturday MC : Medical Leave
SU : Sunday AL : Annual Leave
PH : Public Holiday
SO : Shift off

Leaves Taken in the current month

#	Type of Leave (AL/MC)	From Date	To Date	# of days

P. Machara Rao
03/08/07

Employee's Signature & Date

Krishnakumar Pazore

Manager's Signature & Date

REMARKS (Change of address, any other relevant information)