

Application For Inter-Bank GIRO (Foreign Worker Levy Payment)

This form may take you 3 minutes to complete if you have your bank account details on hand.

PART 1: For Applicant's Completion (please complete all required details (marked ➔))

Notes

- Please read overleaf "Information on Application for Inter-Bank GIRO" before filling in the form.
- Do not fax this form to CPF Board as the bank requires original signature(s) for verification.
- Incomplete details or illegible handwriting on the form will delay the processing of the application.
- Amendments made on the form must be countersigned by the bank account holder. Use of correction fluid/ tape is not allowed.

➔ Date:	Name of Billing Organisation (BO): Central Provident Fund Board		
➔ Name of Employer (Business/Company/Entity/Individual):			
➔ Type(s) of payments (Please ☒ where applicable) For business/company/other UEN registered entity			
☐ 1. Business Foreign Worker Levy	<table style="width: 100%;"> <tr> <td style="width: 50%;"> Unique Entity Number (UEN): E.g. 1 2 3 4 5 6 7 8 9 X </td> <td style="width: 50%;"> CPF Payment Code E.g. P T E 0 1 </td> </tr> </table>	Unique Entity Number (UEN): E.g. 1 2 3 4 5 6 7 8 9 X	CPF Payment Code E.g. P T E 0 1
Unique Entity Number (UEN): E.g. 1 2 3 4 5 6 7 8 9 X	CPF Payment Code E.g. P T E 0 1		
For individual trading under own name (e.g. architect/engineer or individual hiring local personal driver/gardener)			
☐ 2. Business Foreign Worker Levy	<table style="width: 100%;"> <tr> <td style="width: 50%;"> Employer's NRIC/FIN: E.g. S 1 2 3 4 5 6 7 A </td> <td style="width: 50%;"> CPF Payment Code E.g. P T E 0 1 </td> </tr> </table>	Employer's NRIC/FIN: E.g. S 1 2 3 4 5 6 7 A	CPF Payment Code E.g. P T E 0 1
Employer's NRIC/FIN: E.g. S 1 2 3 4 5 6 7 A	CPF Payment Code E.g. P T E 0 1		
☐ 3. Domestic Foreign Worker Levy			
<table style="width: 100%;"> <tr> <td style="width: 50%;"> Employer's NRIC/FIN: E.g. S 1 2 3 4 5 6 7 A </td> <td style="width: 50%;"></td> </tr> </table>		Employer's NRIC/FIN: E.g. S 1 2 3 4 5 6 7 A	
Employer's NRIC/FIN: E.g. S 1 2 3 4 5 6 7 A			

- (a) I/We hereby instruct you to process the Billing Organisation's (BO's) instructions to debit and credit my/our account.
- (b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.

➔ Name of Bank and Branch:	➔ My/Our Company's Stamp/Signature(s)/Thumbprint(s)* as in Bank's records:
➔ Name (as in Bank Account):	
➔ Bank Account Number:	
➔ Contact Numbers/E-mail address:	

*For thumbprint(s), you must approach your respective Bank with your identification documents for verification. For signature(s), you have the option to approach your respective Bank for verification.

PART 2: For CPF Board's Completion

Bank	Branch	CPF Board's Account No.
7	3	3 9 5 0 1 6 0 0 0 0 1 0 0 1

Bank	Branch	Account No. To Be Debited

PART 3: For Bank's Completion

This application is hereby REJECTED (please ☒) for the following reason(s) :

- | | |
|--|--|
| ☐ Signature/Thumbprint* differs from bank's records
☐ Signature/Thumbprint* incomplete/unclear*
☐ Account operated by signature/thumbprint*
<small>* Please delete where inapplicable.</small> | ☐ Wrong account number
☐ Amendments not countersigned by Bank Account Holder
☐ Others : _____ |
|--|--|

Name of Bank Officer	Authorised Signature and Stamp of Bank	Date
----------------------	--	------

Revised Dec 2015

CENTRAL PROVIDENT FUND BOARD
TAMPINES CENTRAL POST OFFICE
P.O. BOX 171
SINGAPORE 915206



BUSINESS REPLY SERVICE
PERMIT NO. 08383

Postage will be
paid by
addressee. For
posting in
Singapore only.



Central Provident Fund Board

238B Thomson Road
#08-00 Tower B Novena Square
Singapore 307685

Application For Inter-Bank GIRO (Foreign Worker Levy Payment)

Contact Us

www.cpf.gov.sg • giro@cpf.gov.sg
CPF Call Centre : 1800-227-1188

Information On Application For Inter-Bank GIRO

- Your GIRO application will be sent to your bank and will be processed within 21 working days. You will receive a letter on the status and effective date of the GIRO arrangement upon approval.
- You can also check the status of your GIRO application at www.cpf.gov.sg under E-Services > Direct Debit Authorisation / GIRO Application Status.
- Please ensure you have enough balance in your bank account before the deduction date. If you have set a payment limit on your GIRO deduction with your bank, ensure that the limit is sufficient to pay for the Foreign Worker Levy. Some banks may charge an administrative fee for each unsuccessful deduction.
- If you have an existing GIRO arrangement with CPF Board and wish to change your bank account, you will need to complete a new GIRO application form. The deduction for your Foreign Worker Levy from your existing bank account will continue until the new GIRO application is approved.

For Business & Domestic Foreign Worker Levy Payment:

- While your GIRO application is being processed, please continue to pay your Foreign Worker Levy by the 14th of each month. Otherwise, late payment interest will be charged.
- The Foreign Worker Levy will be deducted automatically from your bank account on the 17th (or the next working day if the 17th falls on a Saturday, Sunday or public holiday).
- For further enquiries on Foreign Worker Levy matters, please call the MOM Work Pass Division at 6438 5122.
- You need not re-apply for Inter-Bank GIRO when renewing work permits for your foreign workers or changing foreign workers.

For enquiries on CPF Submission Number (CSN), Unique Entity Number (UEN) and CPF Payment code, please email employer@cpf.gov.sg.