

[Please print a copy of this notice]



(Application ID: LTP-2013-EAP-000003847)

Please scan this barcode at Kiosk 3, Visitor Services Centre, 4th floor of ICA Building, to obtain a queue ticket after you have booked your appointment. Please be punctual for your appointment.

A. Application Summary

LTP-2013-EAP-000003847

FIN No: G0918467N

Applicant Name: MOORI RAMATHULASAMMA

Travel Document No: G4099231

Fee(s) Paid: S\$60/- Issuance Fee
S\$30/- Visa fee

Date of In-Principle Approval: 04/02/2013

I am pleased to inform you that the Long-Term Visit Pass application of the above named has been approved In-Principle subject to the production of the following documents and the results of your medical examination :-

- i) A copy of duly completed Form 14;
- ii) 1 recent passport sized colour photograph which meets the following requirements to be pasted on the top right-hand corner of Form 14:
 - The photograph image must be taken within the last 3 months;
 - The photograph should be in colour, must be taken against a white background with a matt or semi-matt finish;
 - The photograph image must show the full face and without headgear(headgear worn in accordance with religious or racial customs is acceptable but must not hide the facial features)
- iii) Applicant's passport. A copy of the applicant's passport particulars page must be submitted to ICA
- iv) Applicant's DE Card
- v) Sponsor's NRIC(Original and Photocopy)
- vi) Sponsor's letter of employment stating date of commencement, designation and salary per month;(Original and Photocopy)
- vii) Sponsor's birth certificate(Original and Photocopy)
- viii) Sponsor's Profit and Loss Statement for the last 3 years(Original and Photocopy)
- ix) 1 recent passport sized colour photograph which meets the following requirements to be pasted on the top right-hand corner of Form 14:
 - The photograph image must be taken within the last 3 months;
 - The photograph should be in colour, must be taken against a white background with a matt or semi-matt finish;
 - The photograph image must show the full face and without headgear(headgear worn in accordance with religious or racial customs is acceptable but must not hide the facial features)
- x) Applicant's medical report in the prescribed format;

Please note that official translations are required of all documents not in English. Original documents will be returned immediately after sighting

Please be informed that the presence of your sponsor is required.

B. **Completion of Formalities for Long-Term Visit Pass**

- a. To facilitate the collection of the Pass, please advise the applicant to come personally to the Visitor Services Centre;
- b. The completion of formalities is strictly by appointment only. Please use our **e-appointment facility** at <https://eappointment.ica.gov.sg> to select your preferred date and time. On the date of the appointment, proceed to the **Self-Service Ticketing Kiosk 3** located at **Visitor Services Centre 4th Storey, ICA Building** to obtain a queue ticket.
- c. The applicant is advised to be punctual for the appointment.

[This notice is computer generated and does not require a signature]

C. Important Notes

- a. This In-Principle Approval is valid for 2 months from the date of its approval as indicated in the Application Summary above. The application will be treated as withdrawn if the applicant does not complete the formalities within this validity period.
- b. The validity of this In-Principle Approval letter does not constitute a valid pass to remain in Singapore. Please ensure that applicant has a valid immigration pass to remain in Singapore when applicant completes the Long-Term Visit Pass formalities at this office. The applicant may seek extension of his/her Visit Pass in person at Visitor Services Centre (4th storey), ICA Building.
- c. If the required documents submitted are not in order or if there is any discrepancy in the information declared, the In-Principle Approval **will be treated as void and a Long-Term Visit Pass will not be issued.**
- d. Final approval is also subject to the result of applicant's medical examination.
- e. The Long-Term Visit Pass may be cancelled if the applicant engages or is involved in any activity that contravenes any law currently in force in Singapore.

